

FSS – Research Administration Systems

Supporting Harvard’s Grant Management Process

Overview

The Research Administration Systems Team is responsible for supporting the systems enabling the University’s sponsored research administration. The five applications within the team’s portfolio provide support to the grants lifecycle processes and compliance with University and federal regulations.

What we provide:

FSS – Research Administration Systems team partners with the business groups to provide the technology needed to support the grants management process including project delivery, product management, and end user support.

We help our Harvard stakeholders to achieve their business objectives by:

Supporting End Users

- End User Support
 - Training: Deliver and support training solutions
 - Enhancement Requests: Identifying new features/ suggested modifications for sponsored systems
- User Access: Managing user system access requests from schools/ units (with FSS – Client Service)

Supporting Management

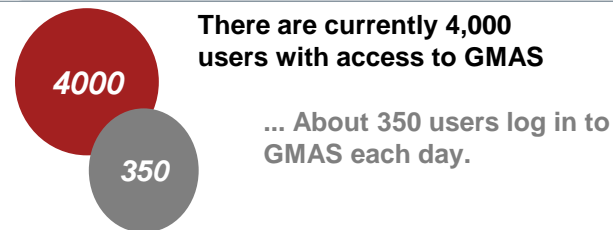
- Product Management: Managing system releases, enhancements, and backlogs
- Project Management: Managing traditional/agile projects, budgets, and schedules
- Vendor Selection: Facilitate the vendor selection process
- Governance: Partner with stakeholders, planning and enabling stakeholder management and engagement

Addressing Reporting Needs

- General Reporting: Supporting approximately 14 grants management reports in CREW
- Ad Hoc Reporting: Developing and querying system data based on business requirements

Configuring Applications

- Work with FSS - Client Services to effectively configure:
- Security: Build system security and provision users
 - GMAS: updates to indirect cost rates, school specific questions and reports
 - ECRT: managing certification periods, messages
 - ESTR: develop, test, and maintain Harvard customizations



Other Key Statistics:

- **\$3.7 Billion:** GMAS tracks over 3,000 active grants accounting for \$3.7 billion dollars
- **20% Federal Grants:** 20% of the grants submitted through GMAS were submitted directly to the federal government

Who are our Harvard stakeholders?

Stakeholder Group – CADM	Stakeholder Group – Schools
<ul style="list-style-type: none"> • Office for Sponsored Programs (OSP) • Office of the Provost 	<ul style="list-style-type: none"> • Faculty of Arts and Sciences (FAS) • Harvard Medical School (HMS) • School of Public Health (SPH) • Harvard Kennedy School (HKS) • School of Engineering & Applied Sciences (SEAS) • Institutional Review Board (IRB)

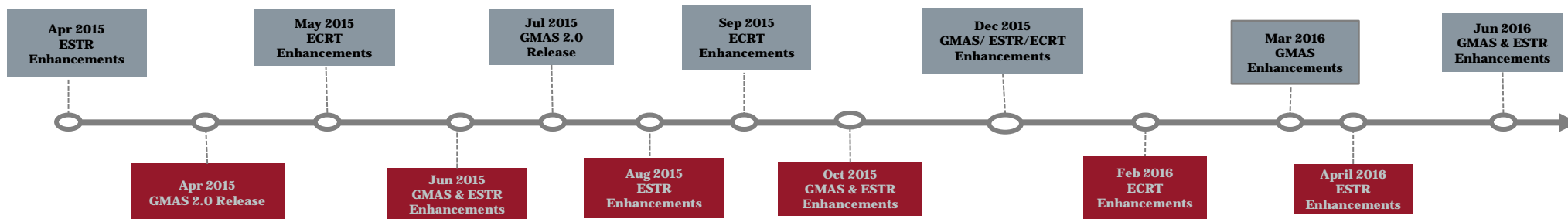
***Bold** text indicates most impacted stakeholders

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Grants Management Application Suite (GMAS)	Electronic Submission Tracking and Reporting (ESTR)	Effort Certification and Reporting Technology (ECRT)	Financial Reporting Application Portal (FRAP)	Comprehensive Rate Information System (CRIS)
Harvard’s enterprise grant management system serving those involved and responsible for sponsored research administration. Supports the full lifecycle of sponsored research.	System of record for overseeing the use of human subjects in research. The system automates the submission and review process, stores documents and provides reporting.	Supports the effort reporting and salary certification process, monitoring and reporting required on all federal (and select non-federal) sponsored projects.	Facilitates the process of invoicing and financial reporting to extramural sponsors.	Used to create fiscal models, pooling direct and indirect costs, and allocating them to various University business functions.
Helpful Links <ul style="list-style-type: none"> GMAS Website Access GMAS OSP Policies GMAS Training & Job Aids 	Helpful Links <ul style="list-style-type: none"> ESTR Website Access ESTR Email the ESTR Team 	Helpful Links <ul style="list-style-type: none"> ECRT Website Access ECRT Email the ECRT Team 	Helpful Links <ul style="list-style-type: none"> FRAP Website Access FRAP Request Access 	Helpful Links

Planned Releases



How to Contact Us:

Reporting Issues
Contact HUIT Help Desk at (617) 495-7777 or ithelp@harvard.edu
Consulting on New Technology/ Solutions
Contact Simone Alpen at simone_alpen@harvard.edu
Request a System Enhancements
Send an email to the HUIT Help Desk at helpdesk@harvard.edu
Learning More About Our Product/ Group
http://ras.fss.harvard.edu/
Learning More About FSS
http://fss.finance.harvard.edu/
Learning More About FAD
http://finance.harvard.edu/ofa

Our Team Members:



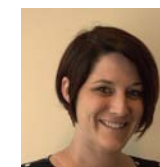
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Jessica Perreault
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