Welcome to Agreements!

Overview

- The Agreements system is the single point of entry for DUA submissions across the university.
- Agreements-DUA is going live as a two-component system with ESTR-IRB.
- This is the first step in a larger initiative to bring together the Harvard Research Administration Compliance applications.

Basic Process: Researcher Submitting a DUA

1. Identify that an Incoming, Outgoing, or Multi-party DUA is needed
2. Prepare and submit a request
3. Participate in the review of the request
4. Reference the executed agreement to ensure compliance with requirements
5. As needed, coordinate with your local IT representative to manage ongoing data access/storage

- Respond to any clarifications requested by the reviewer (including revising items on the submission or coordinating any missing but required ancillary reviews)
- Reply to any additional requests for information or signature (if required by the contents of the DUA)

Contact and Reference

- Me: alisa_jahns@harvard.edu
- The DUA Help Desk: duahelp@harvard.edu
- Agreements system resource page: https://ras.fss.harvard.edu/agreements